

OKLAHOMA STATE UNIVERSITY
English Department Graduate Program

**Notice of Intent to Take MA Qualifying Examination
Technical Writing Option**

Name: _____ Phone: _____

E-mail: _____ CWID: _____

Mailing address: _____

Semester and year you plan to take the examination: _____

Computer use: _____ Yes _____ No

Computers available on the Stillwater campus only.

I intend to take the exam in _____ Stillwater _____ Tulsa

Are you retaking the exam? _____ Yes _____ No

If yes, indicate the area(s) you wish to retake below.

_____ Technical Writing Theory

_____ History of Scientific and Technical Writing

_____ Information Design

Date of Approval of Plan of Study _____ Grade point average _____

Foreign language requirement met by _____ Date _____

Signature of Student _____

Signature of Adviser _____

Approved: Graduate Director _____

Prerequisites for M. Qualifying Examination: In order to take the exam, Master's students must:

- Fulfill the foreign language requirement.
- Have a grade point average of at least 3.0 on all graduate work taken beyond the baccalaureate degree. All courses carrying graduate credit, including transfer hours on the approved Plan of Study, will be calculated in the grade point average.
- Have an approved Plan of Study on file with the Graduate College and with the English Department Graduate Coordinator
- Submit an "Intent to Take Qualifying Examinations" form to the English Department Graduate Coordinator three weeks before the examinations begin.

If you feel that you have a disability and need special accommodations, the Graduate Office will work with you and the Office of Student Disability Services (326 Student Union) to provide reasonable accommodations so that you have a fair opportunity to perform on this exam. If you have not done so already, please advise the Graduate Office of any disabilities and the desired accommodations as soon as possible.